



भाकृअनुप-कृषि ज्ञान प्रबंध निदेशालय
ICAR - Directorate of Knowledge Management in Agriculture
कृषि अनुसंधान भवन-1,
Krishi Anusandhan Bhavan-I,
पूसा, नई दिल्ली-110012
Pusa, New Delhi – 110 012

F. No. DKMA/25-4/2025 –GAS
E-Office No.: 343192

Dated: 28.07.2025

कार्यालय आदेश
Office Order

The Competent Authority of DKMA is pleased to empanel the following firms as Offset Printers, Laser Typesetters, and Graphic Designers for ICAR's publications and related printing work on the approved rates:

Empanelment for Offset Printers, Laser Typesetters, and Graphic Designers for ICAR's Publications:-

S.No.	Firms Name
1.	M/s Educational Stores, H-44, Naveen Shahadara, Delhi 110032
2.	M/s Chandu Press, Regd. Office: D-97, Shakarpur, Delhi -110092
3.	M/s Viba Press Pvt. Ltd, C-66/3, Okhla Industrial Area, Phase-II, New Delhi-110020
4.	M/s Royal offset Printers, A-89/1, Naraina Industrial Area, Phase-1, Near PVR Cinema, New Delhi 110028
5.	M/s Hi-Tech Graphics, F-28/3, Okhla Industrial Area, Phase-II, New Delhi 110020

The approved rates (Annexure-I) inclusive of GST and empanelment will be effective from the date of issue of this order up to one year. However, said empanelment may be extended for further 02 year, one year at a time with the approval of PD, DKMA. These approved rates shall be same through out the validity of the empanelment.

TERMS AND CONDITIONS GOVERNING THE PRINTING WORK OF THE PUBLICATIONS OF INDIAN COUNCIL OF AGRICULTURAL RESEARCH

1. In the event of above empanelled firms being not able to complete the job and leaving it unfinished in between for whatever reason, no payment whatsoever will be made to the firms by the ICAR-DKMA for the part of the work done irrespective of its nature and quantum.

(Signature)

2. If the ICAR-DKMA feels at any time that any job is being delayed by the firms for whatsoever reason, it will have the right to withdraw the same and entrust the same to any other empaneled firm/agency for urgent execution.
3. The Printing arrangement with the firms will be initially for a period of one year which may be extended for a further period of 2 years on mutual consultation with firms and approval of PD, DKMA.
4. The Printing arrangement may be terminated at any stage of the work at the discretion of the Project Director, ICAR-Directorate of Knowledge Management in Agriculture (DKMA), without assigning any reason and payment will be made for the work considered satisfactory by ICAR-DKMA. The decision of the Project Director, ICAR-Directorate of Knowledge Management in Agriculture (DKMA), Indian Council of Agricultural Research, in all these matters shall be final and binding on the firms.
5. The ICAR-DKMA also reserves the right to withdraw any part of the job or the whole of it at any stage, even after acceptance of the quotations/finalization of the printing arrangement and assignment of the job without assigning any reasons thereof. The decision of the Project Director, ICAR-Directorate of Knowledge Management in Agriculture (DKMA), in all these matters shall be final and binding on the firms.
6. In the case of any item of work not covered under the printing Contract, the rates decided by the ICAR-DKMA thereof, will be final and binding on the firms.
7. The firms shall print, bind and deliver the work in clear and legible form in a good and workmanlike manner (all which the ICAR-DKMA shall be the sole judge) within the stipulated time as the ICAR-DKMA may deem reasonable and specify and in such quantity or quantities as instructed from time to time ordered by the ICAR-DKMA.
8. The firms shall not assign or sublet the work or any part thereof without obtaining the permission of the ICAR-DKMA. The ICAR-DKMA shall have the liberty in its discretion, to refuse such request of the firms.
9. Printing work encompasses Lasertypesetting, Graphic Designing and Offset Printing work.
10. The ICAR-DKMA will supply the typed Manuscript duly marked with the style of the ICAR-DKMA for composing and supply of proofs. Alternatively, it may supply the matter in the soft form in the available software with the ICAR-DKMA along with the hard copy. In this case, the Typesetter will convert the matter in Design or any other suitable programme and do the formatting and supply the galley proofs to the ICAR-DKMA for its approval. Thereafter, the pages will be made as per the instructions of the ICAR-DKMA. In either case the Typesetter will pass the entire matter through a "Spell Check" software and will also ensure that there is no 'See Copy' in the proofs. This is very important and may please be noted with utmost care. Failure on this account can lead to the rejection of the entire job.
11. After the job is completed and the final Laser Print are to be approved by ICAR-DKMA for further printing work.
12. Conceptualizing, designing of publicity materials, cover designs and layouts through creative infographics including brochures, folders, posters, diaries, calendars, coffee table books. Also for the cover designs of Books, Journals, Magazines etc. including layout designs for textual pages of books, Journals, Magazines etc.
13. The Designer/firms would be responsible for formulating and implementing a Creative Strategy for developing creative ideas and plans in tandem with the promotional strategy for the National Agricultural Research System and its clients.
14. The ICAR-DKMA will supply the photographs, manuscript and other material for the designing work. The firm has to supply at least three/four layout design/options in the actual size and in colour in finished dummy format for the approval of the ICAR-DKMA.
15. The firms has to finalize the designing work for the printing or to supply the finalized design (if required separately other than printed version) in the following form:
 - Final Design in open file including fonts and respective linked files (PSD/TIFF/PDF/JPEG etc.) in service bureau format in concerned software.
 - High resolution jpeg and PDF of the finalized design.
 - Colour printout in the form of actual size finished dummy.
16. The Text of the publications complete in all respects, final copy in the form of Laser Printout for printing by CTP Process or in the case of reprinting of a job, the ICAR-DKMA may also supply the

complete negative/positives of the job, for printing and binding.

17. All negative/positives of the Reprinted publications will become the property of the ICAR-DKMA. As such all the negatives/positives duly arranged in sequence and interleaved with butter paper will have to be returned to the ICAR-DKMA in good condition immediately after the jobs have been reprinted and their bulk copies supplied to the ICAR-DKMA.
18. Within the time-frame, fresh date-wise Printing schedule can also be prepared if so desired by the Firms. Once finalized, it will have to be adhered to strictly. Firms shall be responsible for timely delivery of work and time is the essence of the contract. The firms may be liable to penalty as further decided by the ICAR-DKMA in respect of delay in printing of journals and other ICAR publications.
19. Complete ferro/ammonia proofs/laser print out or digital files of the jobs, will have to be shown to the ICAR-DKMA for its approval before undertaking the final printing. The instructions/ corrections marked by the ICAR-DKMA on the ferro/ammonia proofs/ laser print out will have to be carried out very carefully by the firms without any extra cost to the ICAR-DKMA. In some cases, wherever essential another set of corrected ferro/ammonia prints will also have to be shown without any extra cost to the ICAR-DKMA.
20. The empaneled firms will be required to collect all the material, i.e. manuscripts, illustrations, transparencies/ colour prints/soft Break up etc., from the ICAR-DKMA. However, paper for the printing of ICAR books/ publications are to utilized by the empaneled firms from their own stock strictly as per the quality specified and finalized and conveyed to the firms.
21. The Firms shall typeset and finalize the Camera-ready Copy of the complete job in one installment in a clear and legible type format and style as prescribed by the ICAR-DKMA in a good and workmanlike manner (all of which the ICAR-DKMA shall be the sole judge) within the time limit as the ICAR-DKMA may deem reasonable and specify and in such quantity or quantities as may be from time-to-time ordered by the ICAR-DKMA.
22. The Firms will have to make necessary arrangement for proof reading/comparison of the first galley proofs only along with the original manuscript supplied by the ICAR-DKMA. Thus the corrected galley proofs only will have to be supplied to the ICAR-DKMA.
23. The Graphic Designer shall design and deliver the digital file of the complete job as per format and style as prescribed by the ICAR-DKMA in a good and workmanlike manner (all of which the ICAR-DKMA shall be the sole judge) within the limits of time as the ICAR-DKMA may deem reasonable and specify and in such quantity or quantities as may be from time-to-time ordered by the ICAR-DKMA.
24. Empanelment for these jobs would mean that bidders have agreed to abide by the terms & conditions governing the printing work of the ICAR-DKMA as given in the tender as well as in this letter.
25. No separate contract, as such, will be made as such, and acceptance by this Office of the quotations of the selected firms will constitute a valid contract for the enforcement of the terms and conditions of the tender documents.
26. As a measure of expediency it may be decided in some cases not to call for checking and passing the proofs shall rest with the firms. It shall be advisable, therefore, for the firms to give a final reading when the forms are in the machine so as to avoid misprints. No remuneration on account of this proof reading or extra care will, however, be admissible.
27. The printed copies shall be supplied by the firms to the ICAR-DKMA duly tied up into suitable size bundles of an equal number. Local delivery shall be made with wrapping paper or otherwise as directed by the ICAR-DKMA. No packaging and delivery charges shall be paid by ICAR-DKMA for local delivery. Outstation consignment, which cannot be sent by post, shall be dispatched by speed post Courier/transport Booking/Railway may be properly packed in gunny cloth or in packing cases, (whichever is less expensive consistent with the safety of the contents). Outstation Delivery Charges shall be paid on actuals on the basis of receipt in original.
28. As a measure of expediency it may be decided in some cases not to call for proofs for checking and approval before final design print outs are taken. In such cases the responsibility of checking and passing the design proofs shall rest with the Graphic Designer.
29. The firms shall, however, if called upon to do so full information with regard to the work in hand, and shall also permit the officer deputed by the ICAR-DKMA to inspect the firms's premises at all

reasonable times and shall give assistance and information as may be required by him in connection with the work.

30. All jobs shall be carried out by the firms with due regard to economy in paper consumption as well as in production cost without loss of clarity and efficiency. The paper spoilage and wastage for all printing works shall be admissible as per the latest BIS standard guidelines.
31. The firms shall take every care to see that the work or any portion thereof does not fall into unauthorized hands. Care shall be taken to execute the work under security conditions. Burning in the presence of a responsible person of the firms shall destroy all proof and trial and spare copies. The firms shall send a certificate to this effect to the ICAR-DKMA after the completion of the work.
32. Paper and materials: All papers and binding materials necessary for the work shall be arranged by the firms as per the approved specification and rate structure. Firms has to furnish a certificate duly signed and stamped in respect of quality and quantity of paper used for the printing of publication.
33. After the work has been completed, the bill for the work, in triplicate, prepared on the basis of the approved rates shall be submitted by the firms to the ICAR-DKMA within the one week together with (i) Receipt/delivery voucher of the supplies made, (ii) account showing the consumption of the paper in prescribed proforma (iii) copy of specimens of the work done and (iv) any other document/documents in support of the items charged for in the bill.
34. All Film negatives/positives, proofings, soft files, etc. which have been supplied by the ICAR-DKMA or have been prepared by the Firms for the work shall be returned to the ICAR-DKMA in good condition (duly packed) after completion of the work.

35. **PENALTY:**

- a) A sum not exceeding Two percent of the composing, page-making and plate making charges/ printing and binding charges, shall be deducted by the ICAR-DKMA not exceeding Eight percent from the amount of the bill of the firms for every week's delay or part thereof for not complying with the date of delivery of the proofs/fair copies, respectively. After 28 days, the work order shall be cancelled and warning letter shall be issued. In case three such warning letters issued against a particular firms, the firms shall be blacklisted and Performance Security shall be forfeited.
- b) In the event of the firms failing to: (i) observe or perform any of the condition of the work as set out herein OR (ii) to execute the work in a good and workmanlike manner and satisfaction of and by the time fixed by the ICAR-DKMA it shall be lawful for the ICAR-DKMA in its discretion, in the formerevent, to remove or withheld any part of the work until such time as it may be satisfied that the firms is able to do and will duly observe the said condition and, in the events aforesaid, to make such arrangements as it may think fit for the reproduction of the work so remove or in lieu of that so rejected or removed as aforesaid on the account and at the risk and cost of the firms.
- c) Provide further, that if in either event any excess cost is incurred by the reason of the difference between the prices paid and the accepted rates (to be certified by the ICAR-DKMA whose certificate shall be final), the ICAR-DKMA may charge the amount of such excessive cost and the same may at any time be deducted from any sum or sums then due or which at any time thereafter may become due to the firms under this or any other work or may be demanded of him to be paid within fifteen days to the ICAR-DKMA.
- d) In the event of any discovery of error or defect due to the fault of firms at any time after the delivery of the copies ordered, the firms shall be bound, if called upon to do so, rectify such error or defect at his own cost to the satisfaction of and within the time fixed by the ICAR-DKMA. In the event of the delivery of any defective work, which owing to urgent or for any other reason cannot be wholly rejected the ICAR-DKMA shall have the power to deduct from any payment due to the firms such as it may deem expedient not exceeding 10% of the value of the particular portion or portions adjudged to be defective.
- e) In the event of a work-wholly rejected, the ICAR-DKMA may at its own discretion either:
 - (i) Permit the firms to redo the same within such time as the ICAR-DKMA may specify at

Firm's own cost which shall include the cost of paper and other materials.

OR

(ii) Arrange to get the work done elsewhere and by any other person or from any other source than the firms, in which case the amount of extra cost, if any, shall be recovered by the ICAR-DKMA from the firms in the manner provided in sub-clause (b) of this clause.

- f) In the event of local strikeout/closure of firms on account of liquidation, combination of workmen, fire, accidents or circumstances beyond the control of the Firms causing stoppage of the work, the delivery or completion of the work, may be suspended without penalty and the ICAR-DKMA shall have the discretion during such stoppage to get the work done elsewhere, without any charge to the Firms. The later shall afford every facility for the removal and use of work elsewhere of such standing type and materials as may be necessary for the completion of the work.
36. In the event of the Firms having adjudged insolvent or having a receiving order or other order under the Insolvency Act and in the case of a Company, of the passing of any resolution or making of any order for winding up, neither voluntary nor otherwise, the ICAR-DKMA shall have the power to cancel the work without prior notice.
37. In the event of lockout/closure of a firms on account of liquidation, strike, fire accident, or any other circumstances the ICAR-DKMA reserves the right to withdraw the job, at whatever stage it be, without any obligation of payment or reimbursing expenditure in respect of work done (including films/soft files/plates/formes made) and also to withdraw/take possession of the manuscript, photographs, illustrations etc. supplied earlier in connection with the printing of the job.
38. The printing quality and adhering to the deadlines is the sole criteria for allocation of work to the firms, however, the work will be assigned to all the empaneled firms in the first instance as per availability of work in the ICAR-DKMA. In this regard, the quality of output and maintenance of timeliness by the firm will be monitored as per laid down standards of the ICAR-DKMA. In case, firm fails to comply with the deadlines/guidelines issued for completing the work, an advisory will be issued to the firm at the first failure. In case the firm fails in delivering the quality and maintenance of Time Schedule in his second job, the firm is liable to be removed from the empanelment and work shall be got done through other empaneled firm without any obligation towards payment or reimbursing expenditure in respect of work done by the defaulting firm.
39. In the event of making a supply of the printed copies short of the actual number of copies ordered, the ICAR- DKMA will deduct the sale price of the copies supplied short from their respective bills.
40. The ICAR-DKMA reserves the right to entrust the work to other firms on the basis of the approved rates, in case ICAR-DKMA is not satisfied with the work.
41. In the event of the Firms failing to comply with any of the conditions specified herein or in the offer document or in the form of specifications of different jobs, the ICAR-DKMA shall have the power to cancel the work without prior notice or assigning any reason therefor.
42. **Force Majeure**
- a. **Definition:** For the purposes of this Contract, "*Force Majeure*" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable and not brought about by or at the instance of the Party claiming to be affected by such events and which has caused the non-performance or delay in performance, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstance and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other extreme adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by Government agencies.
- b. *Force Majeure* shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of the conclusion of

this Contract, and avoid or overcome in the carrying out of its obligations hereunder.

- c. **No breach of Contract:** The failure of a Party to fulfil any of its obligations hereunder shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of *Force Majeure*, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Contract.
- d. **Measures to be taken:** A Party affected by an event of *Force Majeure* shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of *Force Majeure*.
- e. A Party affected by an event of *Force Majeure* shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.
- f. Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of *Force Majeure*.
43. In the event of any dispute/s arising between the parties hereto, it shall be the endeavor of all parties to first make attempts to resolve the dispute amicably by mutual discussion and deliberation, failing which the dispute shall be referred to Arbitration. The Arbitration shall be conducted as per the provisions of the Arbitration and Conciliation Act, 1996. The Arbitral Tribunal shall consist of a Sole Arbitrator, to be appointed by the Secretary (DARE) and Director General, ICAR. The Jurisdiction of Arbitration shall be Delhi. The language of Arbitration shall be English. The decision of the Project Director, ICAR-DKMA shall be final and binding on all parties regarding any aspect of the contract."

अजय गौतम
(अजय गौतम)

(Ajay Gautam)

उप सचिव,

Deputy Secretary,

(भा क अनु परि-कृ ज्ञा प्र नि)

ICAR-DKMA

Distribution :

1. All the Empanelled Firms names above
2. DS (DKMA),
3. In-charge Production Unit, DKMA
4. The SF&AO, DKMA
5. The DDO, DKMA
6. Sr.PPS to PD, DKMA
7. SM&WM Unit for ICAR-Website
8. Guard file

Scheduled of basket rates in terms of clause G (7) of the tender Documents

(Annexure I)

S.No.	Item Description	Unit of Measure	LOWEST RATES
1	Rates for Lasertypesetting in English in case the Manuscript (hard copy) is provided by the ICAR-DKMA for composing Rates 600 D.P.I (English)		
2	TEXT MATTER		
3	8pt./9pt. text with 2 pt. interline space	Rate per sq. cm	0.58
4	10 pt./11pt. text with 2 pt. interline space	Rate per sq. cm	0.52
5	12 pt./13pt. text with 2 pt. interline space	Rate per sq. cm	0.45
6	14 pt. text and above	Rate per sq. cm	0.44
7	TABULAR MATTER		0
8	8pt./9pt. text with 2 pt. interline space	Rate per sq. cm	0.76
9	10 pt./11pt. text with 2 pt. interline space	Rate per sq. cm	0.72
10	12 pt./13pt. text with 2 pt. interline space	Rate per sq. cm	0.6
11	14 pt. text and above	Rate per sq. cm	0.5
12	Rates for Lasertypesetting in Hindi in case the Manuscript (hard copy) is provided by the ICAR-DKMA for composing 600 D.P.I (Hindi)		0
13	TEXT MATTER		0
14	10pt./11pt. text with 3 pt. interline space	Rate per sq. cm	0.75
15	12 pt./13pt. text with 3 pt. interline space	Rate per sq. cm	0.75
16	14 pt./15pt. text with 3 pt. interline space	Rate per sq. cm	0.63
17	16 pt. text and above	Rate per sq. cm	0.63
18	TABULAR MATTER		0
19	10pt./11pt. text with 3 pt. interline space	Rate per sq. cm	0.95
20	12 pt./13pt. text with 3 pt. interline space	Rate per sq. cm	0.9
21	14 pt./15pt. text with 3 pt. interline space	Rate per sq. cm	0.82
22	16 pt. text and above	Rate per sq. cm	0.7
23	Rates for Lasertypesetting in English in case the Soft Copy of Manuscript is provided by the ICAR-DKMA for composing along with hard copy 600 D.P.I (English)		0
24	TEXT MATTER		0
25	8pt./9pt. text with 2 pt. interline space	Rate per sq. cm	0.62
26	10 pt./11pt. text with 2 pt. interline space	Rate per sq. cm	0.51
27	12 pt./13pt. text with 2 pt. interline space	Rate per sq. cm	0.52
28	14 pt. text and above	Rate per sq. cm	0.52
29	TABULAR MATTER		0
30	8pt./9pt. text with 2 pt. interline space	Rate per sq. cm	0.65
31	10 pt./11pt. text with 2 pt. interline space	Rate per sq. cm	0.65
32	12 pt./13pt. text with 2 pt. interline space	Rate per sq. cm	0.52
33	14 pt. text and above	Rate per sq. cm	0.5
34	Rates for Lasertypesetting in Hindi in case the Soft Copy of Manuscript is provided by the ICAR-DKMA for composing along with hard copy 600 D.P.I (Hindi)		0
35	TEXT MATTER		0
36	10pt./11pt. text with 3 pt. interline space	Rate per sq. cm	0.92
37	12 pt./13pt. text with 3 pt. interline space	Rate per sq. cm	0.78
38	14 pt./15pt. text with 3 pt. interline space	Rate per sq. cm	0.75
39	16 pt. text and above	Rate per sq. cm	0.7
40	TABULAR MATTER		0
41	10pt./11pt. text with 3 pt. interline space	Rate per sq. cm	0.95
42	12 pt./13pt. text with 3 pt. interline space	Rate per sq. cm	0.9
43	14 pt./15pt. text with 3 pt. interline space	Rate per sq. cm	0.8
44	16 pt. text and above	Rate per sq. cm	0.76
45	RATE FOR DIFFERENT ITEMS		0
46	Composing of Mathematical/Scientific Equations/Symbols/Reactions/Structural Formulas etc. (In any pt size of the English/Hindi Text)	Rate per 300 Sq. cm.	118
47	Scanning of colour/grayscale/b&w photographs/illustrations on Flatbed Scanner	Rate per picture	198
48	Making/improvement of multicolour/grayscale/ b&w Image/Halftones/flow chart/ bar chart/pie chart/histogram/line drawing/schematic diagrams/illustrations etc.	Rate per picture	198
49	Planning of pages (Inserting line illustrations, colour scanned pictures, charts maps in colour, duotone including reversing/vignetting of matter/design and inserting the desire colour shade/text matter/creating special effects/colouring of text as per the instructions of the ICAR-DKMA) upto A-4 size.	Rate per Page	495
50	Rate for additional Print Outs in B/W (upto A-4 size) (The rates inclusive additional of corrections beyond 3 stages of corrections as decided by the ICAR-DKMA. The printouts on the smooth quality opaque paper of at least 80 GSM Paper in a minimum of 600 DPI)	Rate per Page	4
51	GRAPHIC DESIGNING		0

3500/11/15

52	Item Description	Unit of Measure	0
53	Rates for finished design for :		0
54	Cover (up to A-4 Size)	Nos.	2800
55	Folders (up to A-4 Size)	Nos.	3800
56	i) Single Fold Folder	Nos.	3800
57	ii) Two Fold Folder	Nos.	5800
58	iii) Three Fold Folder	Nos.	7600
59	Flier (up to A-4 Size)	Nos.	2800
60	Posters (up to 25"x36" Size)	Nos.	4800
61	Brochure (up to A-4 Size) upto 16 pages brochure	Nos.	7600
62	Rates for finished design for :		0
63	Calenders upto A3 Size	Rates per Page	3000
64	Coffee Table Books upto A3 Size	Rates per Page	3000
65	Logo	Nos.	4000
66	Rate for Print Outs (B/W)		0
67	i) Rate per page/side of A-4 size	Rates per Page	3.8
68	ii) Rate per page/side of A-3 size	Rates per Page	7.8
69	Rate for Print Outs (Colour)		0
70	i) Rate per page/side of A-4 size	Rates per Page	14
71	ii) Rate per page/side of A-3 size	Rates per Page	28
72	PRINTING		0
73	Item Description	Unit of Measure	0
74	Scanning		0
75	Scanning from Art Work/Bromide/TP's (B/W)	per sq. inch	5
76	Scanning from Art Work/Bromide/TP's (Four Colour)	per sq. inch	10
77	Output from Image Setter from CD/Pen drive etc.	per sq. inch	10
78	PROCESSING: (for text & line drawings)		0
79	Negatives making	per sq. inch	3
80	Positives making	per sq. inch	5
81	PLATEMAKING: (Rate in Rs. Per plate) In sizes: 23"x36"/26"x34"/20"x30"/20"x26"		0
82	Surface Plates	Rate in Rs. Per plate	550
83	P.S. Plates	Rate in Rs. Per plate	900
84	CTP Plates	Rate in Rs. Per plate	1100
85	PLATEMAKING: (Rate in Rs. Per plate) In sizes: 18"x23"/17"x26"/15"x20"/13"x20"/Cover		0
86	Surface Plates	Rate in Rs. Per plate	400
87	P.S. Plates	Rate in Rs. Per plate	600
88	CTP Plates	Rate in Rs. Per plate	800
89	Single Colour (B/W), 2 Colour, 3 Colour (Rate in Rs. per colour upto 500 copies)		0
90	For sizes 23"x36"/26"x34"/20"x30"/20"x26" (Upto 500 copies)	Rate in Rs. per colour	1150
91	For sizes 18"x23"/17"x26"/15"x20"/13"x20" (Upto 500 copies)	Rate in Rs. per colour	1150
92	For sizes 11.5"x18"/13"x17"/10"x15"/10"x13" (Upto 500 copies)	Rate in Rs. per colour	1000
93	Cover of all sizes (including inside cover) (Upto 500 copies)	Rate in Rs. per colour	1400
94	FOUR COLOUR (Rate in Rs. per colour upto 500 copies)		0
95	For sizes 23"x36"/26"x34"/20"x30"/20"x26" (Upto 500 copies)	Rate in Rs. per colour	1350
96	For sizes 18"x23"/17"x26"/15"x20"/13"x20" (Upto 500 copies)	Rate in Rs. per colour	1150
97	For sizes 11.5"x18"/13"x17"/10"x15"/10"x13" (Upto 500 copies)	Rate in Rs. per colour	1000
98	Cover of all sizes (including inside cover) (Upto 500 copies)	Rate in Rs. per colour	1400
99	Single Colour (B/W), 2 Colour, 3 Colour (Rate in Rs. per colour From 501 copies to 1000 copies) Only these rates will be payable for all print-orders between 501 copies to 1000 copies		0
100	For sizes 23"x36"/26"x34"/20"x30"/20"x26" (From 501 copies to 1000 copies)	Rate in Rs. per colour	550
101	For sizes 18"x23"/17"x26"/15"x20"/13"x20" (From 501 copies to 1000 copies)	Rate in Rs. per colour	1200
102	For sizes 11.5"x18"/13"x17"/10"x15"/10"x13" (From 501 copies to 1000 copies)	Rate in Rs. per colour	1000
103	Cover of all sizes (including inside cover) (From 501 copies to 1000 copies)	Rate in Rs. per colour	1250
104	FOUR COLOUR (Rate in Rs. per colour From 501 copies to 1000 copies) Only these rates will be payable for all print-orders between 501 copies to 1000 copies		0
105	For sizes 23"x36"/26"x34"/20"x30"/20"x26" (From 501 copies to 1000 copies)	Rate in Rs. per colour	1750
106	For sizes 18"x23"/17"x26"/15"x20"/13"x20" (From 501 copies to 1000 copies)	Rate in Rs. per colour	1580
107	For sizes 11.5"x18"/13"x17"/10"x15"/10"x13" (From 501 copies to 1000 copies)	Rate in Rs. per colour	1400
108	Cover of all sizes (including inside cover) (From 501 copies to 1000 copies)	Rate in Rs. per colour	1150
109	Single Colour (B/W), 2 Colour, 3 Colour (Rate in Rs. per colour) Additional Per 1000 copies upto 10,000 copies		0
110	For sizes 23"x36"/26"x34"/20"x30"/20"x26" (Additional Per 1000 copies upto 10,000)	Rate in Rs. per colour	680
111	For sizes 18"x23"/17"x26"/15"x20"/13"x20" (Additional Per 1000 copies upto 10,000)	Rate in Rs. per colour	600

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112	For sizes 11.5"x18"/13"x17"/10"x15"/10"x13"(Additional Per 1000 copies upto 10,000)	Rate in Rs. per colour	600
113	Cover of all sizes (including inside cover) (Additional Per 1000 copies upto 10,000)	Rate in Rs. per colour	590
114	FOUR COLOUR (Rate in Rs. per colour) Additional Per 1000 copies upto 10,000 copies		0
115	For sizes 23"x36"/26"x34"/20"x30"/20"x26" (Additional Per 1000 copies upto 10,000)	Rate in Rs. per colour	680
116	For sizes 18"x23"/17"x26"/15"x20"/13"x20" (Additional Per 1000 copies upto 10,000)	Rate in Rs. per colour	600
117	For sizes 11.5"x18"/13"x17"/10"x15"/10"x13" (Additional Per 1000 copies upto 10,000)	Rate in Rs. per colour	700
118	Cover of all sizes (including inside cover) (Additional Per 1000 copies upto 10,000)	Rate in Rs. per colour	590
119	THERMAL LAMINATION		0
120	Gloss	per sq.inch	0.11
121	Matt	per sq.inch	0.11
122	UV (Spot Lamination) (per impression per side upto 20 sq.inch)	per sq.inch	0.51
123	Digital UV Embossing (Pro-rata) (Creating different effects/pattern 3D embossing/leafing digitally)	per page upto A4 Size	5
124	BINDING (Pro-rata):		0
125	Quote one rate for following 3 Sizes: (I) Crown Octavo, 20"x30"/16vo (4.75"x7") (II) Demy Octavo, 23"x36"/16vo (5.5"x8.8") (iii) A5, 26"x34"/16vo (6"x8")		0
126	1. Centre Stitching: (Rate in Rs. Per 1000 copies)		0
127	a. 16 pages forme (folding/gathering)	Rate Per 1000 copies	450
128	b. 8/4 pages forme	Rate Per 1000 copies	350
129	c. Cover Creasing & Stitching	Rate Per 1000 copies	1400
130	2. Section Sewing: (Rate in Rs. Per 1000 copies)		0
131	a. 16 pages form (folding/gathering/sewing)	Rate Per 1000 copies	650
132	b. 8/4/2 pages forme	Rate Per 1000 copies	550
133	c. Pasting of Cover on perfect binding machine	Rate Per 1000 copies	2900
134	3. Perfect Binding: (including folding/gathering)		0
135	a. Rates per copy upto 100 pages (in Rs.)	Rate Per 1000 copies	2900
136	b. Rates per copy per additional 16/8/4 page form	Rate Per 1000 copies	500
137	Hard Bound (Rate in Rs. Per copy) (binding the section sewn formes in boards through pasting of end-leaves to inner side of the boards and head & tail band pasted at the spine)		0
138	Case making with Cloth	per copy	50
139	Case making without Cloth	per copy	40
140	Quote one rate for following 3 Sizes: (I) Crown Quarto, 20"x30"/8vo (7.25"x9.5") (II) Royal Octavo, 20"x26"/8vo (6.25"x9.5") (iii) A-4, 25"x36"/8vo (8.25"x11.75")		0
141	1. Centre Stitching: (Rate in Rs. Per 1000 copies)		0
142	a. 16 pages forme (folding/gathering)	Rate Per 1000 copies	450
143	b. 8/4 pages forme	Rate Per 1000 copies	350
144	c. Cover Creasing & Stitching	Rate Per 1000 copies	1400
145	2. Section Sewing: (Rate in Rs. Per 1000 copies)		0
146	a. 16 pages form (folding/gathering/sewing)	Rate Per 1000 copies	650
147	b. 8/4/2 pages forme	Rate Per 1000 copies	550
148	c. Pasting of Cover on perfect binding machine	Rate Per 1000 copies	310
149	3. Perfect Binding: (including folding/gathering)		0
150	a. Rates per copy upto 100 pages (in Rs.)	Rate Per 1000 copies	3900
151	b. Rates per copy per additional 16/8/4 page form	Rate Per 1000 copies	450
152	Hard Bound (Rate in Rs. Per copy) (binding the section sewn formes in boards through pasting of end-leaves to inner side of the boards and head & tail band pasted at the spine)		0
153	Case making with Cloth	per copy	50
154	Case making without Cloth	per copy	40
155	Printing through Screen Printing Process with Paper		0
156	Letterhead (upto A4 size)	per100 copies /colour	100
157	Visiting Card	per100 copies /colour	110
158	Envelops upto 6"x9" size	per100 copies /colour	110
159	Invitation Card upto 6"x9" size	per100 copies /colour	190
160	Printing through Digital printing machine with paper		0
161	Letterhead upto A-4 size	per100 copies /colour	550
162	Visiting Cards	per100 copies /colour	180
163	Envelops upto 6"x9" size	per100 copies /colour	280
164	Invitation Card upto 6"x9" size	per100 copies /colour	750
165	Digital Printing Service		0
166	Digital Printing Service (B/W) with paper including wastage		0
167	B&W Printing (80 GSM Super Printing Paper) Demy Octavo (23"x36/16mo)	per page	4

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168	B&W Printing (80 GSM Super Printing Paper) Royal Octavo (20"×26/8vo)	per page	4
169	B&W Printing (80 GSM Super Printing Paper) Crown Quarto (20"×30"/8vo)	per page	4
170	B&W Printing (80 GSM Super Printing Paper) A-4/Demy Quarto (25"×36"/8vo)	per page	4
171	Digital Printing Service (Colour) with paper including wastage		0
172	Colour Printing (100 GSM Art Paper) Demy Octavo (23"×36/16mo)	per page	11
173	Colour Printing (100 GSM Art Paper) Royal Octavo (20"×26/8vo)	per page	11
174	Colour Printing (100 GSM Art Paper) Crown Quarto (20"×30"/8vo)	per page	11
175	Colour Printing (100 GSM Art Paper) A-4/Demy Quarto (25"×36"/8vo)	per page	11
176	Paperback binding including 4 color cover page printing/paper & lamination upto A4 size (upto 200 pages)	per copy	11
177	For next form of 8-page	per forme	40
178	Hard binding including a jacket with lamination, paper & sirhaza upto A4 size (upto 200 pages)	per copy	40
179	For next form of 8-page	per forme	40
180	Leaf/Foil Printing		0
181	Die Making (Male & Female die)	Per sq cm	10
182	Printing (Colour: Gold, Silver, Bronze, Chrome or any other colour specified (halftone/solid))	per 100 copies /colour	1800
183	Other binding operations		0
184	Manual Numbering (Pro-rata)	per 1000 copies	450
185	Perforation (Pro-rata)	per 1000 copies	450
186	Eyleting (Pro-rata)	per 1000 copies	900
187	Cutting, Creasing (Pro-rata)	per 1000 copies	450
188	Scoring (Pro-rata)	per 1000 copies	450
189	Gumming (Pro-rata)	per 1000 copies	500
190	Paper Basic Requirements		0
191	Maplitho Printing Paper	Rates per kg	100
192	White Super Printing Paper	Rates per kg	105
193	Art Paper (Glossy/Mat finish)	Rates per kg	120
194	Art Card (Glossy/Mat finish)	Rates per kg	120
195	High Bulk Paper (White/Natural shade)	Rates per kg	110
196	Plastic Coated Paper	Rates per kg	125
197	Azure Laid Ledger Paper	Rates per kg	78
198	Parchment Paper	Rates per kg	120
199	D.O. Paper	Rates per kg	140
200	Coloured Paper	Rates per kg	125
201	Hand Made Paper/card	Rates per kg	300
202	Re-cycled (off white/yellowish shade) chlorine free Paper	Rates per kg	140
203	Specialized Papers: Irish Paper, Renro, Monc Blanc etc.	Rates per kg	300
	Total		106291.1

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